



United Road Towing

Redefining The Towing Experience

Employment Opportunities

January 12, 2012

Forklift Operator (1 full-time opening)	Requires the ability to be flexible, organized and detail-oriented. Applicants should enjoy an energetic pace. Prior forklift, clerical, customer service and cash handling experience is preferred. Individuals should be able to type and possess exceptional communication, conflict resolution and people skills.
Dispatcher (1 full-time opening)	Looking for a customer service oriented individual to provide dispatching services for our fleet. The primary function is to cost effectively direct and dispatch tow trucks strategically while cross selling other services and making customer satisfaction your number one priority. Duties also entail verification of paperwork for accuracy. Requires the ability to work in a fast paced environment while multi-tasking and paying close attention to detail. Qualified candidates will have 1-3 years related experience. Experience with dispatching software such as TOPS is preferred. General knowledge of Las Vegas and surrounding areas is preferred. Knowledge of which direction streets, highways and interstates run and intersect is a must.
Security (1 part-time opening)	Part time/On-Call Security personnel needed. Duties include: interacting with outside agencies; interacting with internal and external drivers; monitoring camera system(s) and successfully navigate the entire system; patrol the main facility on a routine and assigned basis; exceptional communication skills; fully understand the escalation process for security and emergency issues; understand the process for the acceptance of vehicle(s); understand the alarm system; answer all phone calls in a courteous, professional and timely manner; write detailed reports of activities for the shift assigned; adhere to all safety policies and practices. Candidates must be at least 21 years of age, very organized, knowledgeable of computer programs and operations, have the ability to communicate clearly. Shift and hours may vary but will be at least 20 per week.

Pre-employment drug screens and background investigations are conducted for all potential candidates.
Apply in person at Quality Towing 4100 E. Cheyenne or send resumes to lvemployment@unitedroadtowing.com
(when emailing, be sure to specify position of interest in subject line).
United Road Towing promotes a Drug-free workplace and is an Equal Opportunity Employer

